

August 2008

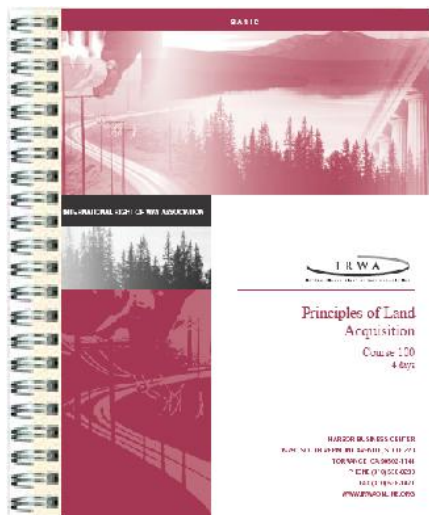
Dear Facilitator,

IRWA is striving to improve course presentations and participant experiences. Very shortly, IRWA will be changing the format of IRWA Course Manuals to allow for greater efficiency in the classroom. Facilitators and participants have expressed concern over the perfect-bound (paperback) structure of current course manuals. Exercises and case studies may require participants to write in the participant manuals. It may be difficult to write in current manuals since they do not lay flat open. Engineering participants have found difficulty using engineering tools with our current manuals.

To remedy this issue, and other concerns expressed by facilitators, IRWA will be switching to a ring-bound printing of the participant manual. The ring-bound printing will be printed double-sided, allowing for less paper to be used for each manual. The ring-bound printing will allow for the manuals to be laid down flat for ease of use; writing inside of the manuals will be easier. Facilitator manuals will also be ring-bound.

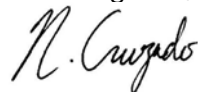
With this new format, participant manuals will have any course handouts except the maps for Courses 602 and 900 included in the back of the manuals. Course maps are too large to be included in the back of the manuals; too much information and detail would be lost if these maps were decreased in size. Participant manuals will also have new appendices which include answers to exercises and case studies, for participant reference after a class has concluded.

Pictured below is a rendition of a ring-bound printing of the course manuals.



IRWA would like to thank you for the valuable feedback you have provided, concerning the course manuals. Your contributions are the key to serving our participants' needs.

Best Regards,



Nathan Cruzado
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