ANNUAL GENERAL MEETING
St. Helens Room, Westin Seattle, Seattle, Washington
Sunday, June 10th, 2012

Members Present:
Janet Walker  Chapter 48  Janet.I.Walker@conocophillips.com
Brodie Allen  Chapter 48  brodie.allen@evolveinc.ca
Arlene MacKenzie  Chapter 62  arlene.mackenzie@gov.ab.ca
Doreen Devloo  Chapter 66  ddevloo@hydro.mb.ca
Sharon Slauenwhite  Chapter 65  snslauenwhite@gov.pe.ca
Carol Craswell  Chapter 65  cmcraswell@gov.pe.ca
Dawn MacDougall  Chapter 65  dtmacdougall@gov.pe.ca
Shannon Favaro  Chapter 54  shannon.favaro@fortisbc.com
Murray J. LeGris  Chapter 29  Murray.LeGris@NRCan-RNCan.gc.ca
Jack Carello  Chapter 29  Jack_Carello@cpr.ca
Brigitte Jones  Chapter 29  bjjones@uniongas.com
Colleen Brown  Chapter 65  colleen.brown@qnb.ca
Eric Finn  Chapter 29  efinn@barristoniaw.com
Bill Dee  Chapter 29  billdee@rogers.com
Jim Oldfield  Chapter 48  jim.oldfield@focus.ca
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Chris Thompson  Chapter 48  chris.thompson@cenovus.com
Tyler Jans  Chapter 48  tyler@bluearth.ca
Bev Colvin  Chapter 29  bcolvin@uniongas.com
Tony Capordelis  Chapter 63  tonyc@ucsadvisors.com
Dallas Maynard  Chapter 62  dallas.maynard@dewaland.ca
Orest Rojik  Chapter 29  orest_rojik@cpr.ca
Kathy Shaw  Chapter 54  kshaw@shaw.ca
Kevin Paul  Chapter 29  Kevin_Paul@cpr.ca
Karen Carswell  Chapter 66  kcarswell@hydro.mb.ca
Brenda Becker  Chapter 62  Brenda.Becker@aandc-aadnc.gc.ca
Stewart Anderson  Chapter 66  stewartanderson@winnipeg.ca
Merv Weishar  Chapter 29  mweishar@uniongas.com
Lauralee Harrison  Chapter 62  lauralee.harrison@gov.ab.ca
Brian Taylor  Chapter 62  Brian.Taylor@pwgsc-tpsgc.gc.ca

Special Guests:
Randy Williams, IRWA International President
Pat Petitto, IRWA International President Elect
Lee Hamre, IRWA International Treasurer
Mark Rieck, Executive Vice President -IRWA
Carol Croft, President, RWIEF
Clyde Johnson, Treasurer, RWIEF
Faith Roland, Conference Chair
1. President Stewart Anderson called the meeting to order at 12:05 PM with opening remarks and introduction of Board of Directors, IEC members and other special guests. Conference Chair, Faith Roland welcomed everyone to Seattle on behalf of herself and the host committee.

2. Special Business-Donation Announcements: Chapter 29 $3,500; Chapter 65 $500.00; Sandy Grigg $300.00. Thanks to all those who made donations at the meeting as well as the Board of Director’s Meeting. Cheques to be kept for presentation at the AGM on Wednesday.

3. Minutes from Annual General Meeting -June 12, 2011, Atlanta, Georgia, were presented by President Stewart Anderson for approval.
   Kevin Paul moved to approve the Minutes of the 2011 AGM
   Dallas Maynard seconded
   No discussion
   Motion carried

4. Business from 2011 Minutes:

   4.1 Secretary-Treasurer, Dawn MacDougall presented the Financial Report for approval. Copies were provided to all Members.
   Tony Capordelis moved to approve the Financial Report
   Kevin Paul seconded
   No discussion
   Motion carried

   4.2 Vice President, Brenda Becker gave update on the CRWEF’s Charitable Status Application. The application was re-submitted because the Canada Revenue Agency had issues with regards to how the CRWEF is run and how it is set up. Brenda has taken over the application process on our behalf and made some changes to the original application in an effort to satisfy the Canada Revenue Agency’s issues. Brenda advised that she is also waiting to get Ministerial approval for the Amendments to our By-Laws (as every amendment must go through Corporations Canada for acceptance and approval).

   4.3 Janet Walker, IPDC Chair, gave an update on Committee work. Copies of the IPDC’s Recommendations/Decisions Update was provided to all Members.

   - IPDC has been very busy from Jan.-May 2012, holding 2 meetings and 7 webinars.
   - IPDC has no money.
   - IPDC Policies and Procedures Manual as well as the Roles and Responsibilities were examined and revisions were approved.
   - A Facilitator Survey was sent out to solicit opinions on whether a change of name is required. Result: Change name from Facilitator to Instructor.
   - C219 (Introduction to Presentation, Instruction and Facilitation) is being piloted for the second time in Seattle, WA, in June, and will be a requirement to take the Instructor’s Clinic, which is tentatively piloted for Fall 2012/Winter 2013.
   - A Master Instructor Course is being developed with a tentative pilot date of June 2013, at the Annual Conference.
5. New Business:

5.1 President Stewart Anderson presented a By-law amendment. The amendment is to Article 23 pertaining to the length of time an elected member can hold an elected position. Stewart acknowledged the challenges of learning the roles and responsibilities of each position and that a longer term will be beneficial to the Foundation by providing more continuity.

Stewart Anderson introduced an Amendment to Article 23 as follows:

A person elected as Secretary/Treasurer shall hold office for two years and shall be prepared to advance, if elected, to the office of Vice-President. The person elected as Vice-President shall hold the office for two years and shall be prepared to advance, if elected, to the office of President. The person elected as President shall hold the office for two years.

Dallas Maynard moved
Kevin Paul seconded
Discussion - Sharon Slauenwhite wanted to know when the Amendment would come into effect. Stewart Anderson explained it would come into effect July 1, 2013.
Motion Carried

5.2 President Stewart Anderson made a motion to ratify all decisions of the Board over the past year.

Brian Taylor moved
Bev Colvin seconded
Discussion - The Board re-invested its mature GIC’s, made a pre-payment to HQ for $100,000 due to the strong Canadian dollar and decided to go ahead and submit the new Charitable Status Application ourselves, instead of continuing with the services of our solicitor.
Motion Carried

5.3 Vice-President Brenda Becker discussed RCMP presence at the Annual Conference and the challenges which have presented themselves over the past few years in getting RCMP representation. This year, for instance RCMP Headquarters had not even approved our application in early June, even though it had been submitted in February. This being the case the Board made the decision to cancel the request, knowing that it wouldn’t get through the channels in time for the Conference.

Orest Rojik made the point that the last real military presentation of colors was at the conference in Toronto in 2005 and that the RCMP are not being given dignity by some
of the presentations. Also acknowledged was the growth of the organization with the addition of non North American Chapters and the fairness to its members.

6. **Election of Board of Directors:**

   Kevin Paul moved to suspend the elections and allow the existing executives to remain in their current positions.
   Arlene MacKenzie seconded
   No discussion
   Motion Carried

7. **President’s Report:**

   - Brenda has been working with HQ on getting our web-page updated. To date some minutes and financial reports have been posted. She is going to try and keep on working with them to get by-laws and possibly some photos put on.
   - The CRWEF Scholarship had one applicant. No Canadian applications were received. The winner gets the entire $2,500.00 prize. Some discussion on trying to get word out about the scholarship and encouraging applicants to apply. Murray LeGris mentioned the possibility of registering it on the Canadian Scholarship Fund website. INEC representatives Kevin Paul & Arlene MacKenzie indicated they will check out the website to see if this is something we should do. Since this scholarship is a strong link for our Charitable Status we really need to market this and award the money.
   - C803C was piloted in Toronto & Winnipeg and was generally well received. Chapter 29 acknowledged for its generous donation of $25,000.00 towards the course. It should be going on-line in the fall.
   - Acknowledgment of Chapter 66’s Education Chair winning the CPR Award.
   - Reminder of the re-branded Canadian Hospitality Suite on Tuesday evening. All proceeds will be split between the 2 education foundations. Promoters are thinking it will be a 70% Canadian/ 30% American split.

8. Kevin Paul moved the meeting be adjourned
   Orest Rojik seconded
   Motion Carried—meeting adjourned