



MEETING MINUTES
International Executive Committee
December 1, 2020, 8:00am PST (GMT-8)
Video Conference

Our Purpose: *We improve people's quality of life through infrastructure development.*

Mission: *We empower professionals by elevating ethics, learning, and a standard of excellence within the global infrastructure real estate community.*

Core Values:

- **Integrity:** *We are role models that embody the highest standard of ethical practice.*
- **Excellence:** *We constantly improve our products, our services and ourselves.*
- **Flexibility:** *We embrace our continually changing environment to adapt to the needs of our stakeholders.*
- **Collaboration:** *We engage our members, partners, and other stakeholders to build a shared body of knowledge and experience.*
- **Leadership:** *We shape our future through courage, clarity, and transparency.*

Welcome and Call to Order: The International Executive Committee (IEC) leadership meeting was called to order at 8:06 a.m. (PST) by Sharon Slauenwhite, SR/WA, President.

Roll Call: Fredrick "Fred" Easton, SR/WA, Secretary, called roll. Those in attendance:

IEC Members in Attendance:

Sharon Slauenwhite, SR/WA..... President
Jacob "Jake" Farrell, SR/WA President Elect
James Olschewski, SR/WA..... Vice President
Judy Jones, SR/WA Treasurer
Fredrick "Fred" Easton, SR/WA..... Secretary
Dave Arnold, Esq. General Counsel
Charlie Nobles CEO

Staff in Attendance:

Tim Drennan Director – Field Operations

Guests:

Randy Williams, SR/WA

International Relations Committee

Compulsory Purchase Association - A draft Memorandum of Understanding with the Compulsory Purchase Association (CPA) was distributed prior to the meeting. Mr. Williams explained the existing relationship with the CPA and potential next steps in potentially executing this Memorandum which is very similar to the one executed just under 10 years ago.

Eminent Domain Webinar - President Slauenwhite provided a basic overview of the concept to have a 1-hour Eminent Domain Webinar free to IRWA members. Mr. Williams provided more detailed information about the speakers and topics proposed. Would be done in a couple weeks (Mid-December) around the lunch hour. Committee consensus was to proceed and if size of the webinar generates a cost from BlueJeans, this will be paid from the committee funds.

CLS Group Education Proposal

President Slauenwhite discussed that Faith Rolland, SR/WA had started negotiation on this with previous CEO and would like to restart discussion. A draft proposed contract was distributed prior to the meeting. A spreadsheet which detailed how the discount would be applied was distributed prior to the meeting as well and showed that Chapters will still receive their virtual course revenue as they receive now. Concern was raised primarily with consistency between other education agreements. A previous education agreement with Pinnacle will be distributed by CEO Nobles for review.

As a side note, General Counsel Arnold suggested a terms sheet be prepared and reviewed to ensure consistency in agreement content.

Partner Program

President Slauenwhite reviewed the current state of contract approval. The Partner Program Agreement templates were distributed prior to the meeting on 11/17. A previous motion allowed CEO and the President to execute the any new agreements so long as they match the template.

MOTION: President Slauenwhite made an amended motion to approve the agency and corporate membership agreement templates for memberships through December 31, 2021 as distributed by email on November 17th 2020 and to further allow the CEO to execute contracts utilizing this template on behalf of the IRWA without further approval of the IEC until June 30, 2021. Vice President Olschewski seconded the motion. Motion carried by unanimous acclamation.

State of Ohio (Ohio DOT) agreement is pending, they requested a change to the standard template.

MOTION: President Slauenwhite made a motion to approve the State of Ohio agreement with the modification to the standard template. Secretary Easton seconded the motion. There was discussion before the motion was made. Motion carried by a vote of 3-2. President - yes, President Elect - no, Vice President - yes, Treasurer - no, Secretary - yes.

Additional Items

The need for additional meeting to further discuss hiring and Insperity was discussed. Plan to meet on Tuesday the 7th, 8:00a.m. PST. CFO to weigh in on at least part of that discussion.

The office is officially closed per LA County COVID orders compliance.

Have a candidate for the Magazine editor, two interviews were held.

Next Meeting and Adjourn

Next regularly IEC Meeting is 12/15/2020. President Slauenwhite adjourned the meeting at 9:36 a.m at completion of the agenda and past the allotted time.

Summary of major action items

WHO	WHAT	WHEN
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Sharon / Charlie	Execute MOU with CPA when completed from International Relations	TBD
Charlie	Send past education proposal / finish proposal for CLS	TBD
Charlie	Execute approved agreements and those that match template	ASAP

Respectfully submitted,

Fred Easton, PLS, SR/WA, R/W-AMC
International Secretary

12-15-2020

Date